 USE YOUR LETTERHEAD OR INCLUDE YOUR CONTACT INFO IN EMAIL

Dear [state retail association or local store]

We know that [name of association or store] has  been affected dramatically in [insert your state or community], and we applaud everything you are doing to assist your jobseekers.  We’d also like to offer you some help.

[LeadingAge](https://www.leadingage.org/), our national association of more than 6,000 nonprofit older adult services, has more than 1,000 positions on its jobs board for your members, temporary or full-time — in retirement communities, assisted living, continuing care, senior independent housing, and nursing homes. Many of these positions are in [insert your state or community].

Employees with retail backgrounds of all kinds are greatly valued in aging services. Available positions include jobs such as reception, sales associates, and directors of marketing. Our field also has a rich variety of other jobs, which are on the attached graphic to give you a snapshot.

With access to over members across the country, [LeadingAge](http://www.leadingage.org/)’s goal is to help our members serve older adults while providing employment to Americans during this difficult time. Some general information regarding the skills, salary, and more can be [found here](https://www.leadingage.org/sites/default/files/CAREERS%20IN%20OLDER%20ADULT%20SERVICES%20Quick%20Facts.pdf).

**How to find our jobs?**

1. Access the [LeadingAge Aging Services Career Center](https://careers.leadingage.org/?_ga=2.42648422.2103907153.1585329383-521073313.1583765675)
2. Search by location
3. Setup Job Alerts or check the website daily.  New positions will be posted often due to the current crisis <https://careers.leadingage.org>

Please take advantage of this opportunity during this unprecedented time.

Sincerely,